

REGISTRATION FORM



RoSBNet Workshop
14 – 16 September 2009
St Anne's College, University of Oxford

Please complete this Registration Form and return it to rosbnet@eng.ox.ac.uk

Title (Prof, Dr, Other)

First Name

Surname

Contact details

Job Title

Department

Organisation Name

Email

Telephone

Are you a registered RoSBNet member? (Yes or No)

If you are not a RoSBNet member there is a Fee Payable for attending the workshop. The cost will vary according to the Delegate Package chosen. (Please see Booking Information – Payment of Workshop Fee below).

Please indicate in the table below which days you will be attending the workshop and whether you wish to stay for dinner or require accommodation.

	Monday 14 September	Tuesday 15 September	Wednesday 16 September
Workshop (includes coffee/tea/biscuits and lunches)			
Dinner			
Accommodation			

Do you have any special dietary requirements?

If you are disabled do you require any help with access? Y/N (Please give details)

Everyone attending the workshop is invited to bring a poster to display their work. If you are interested in contributing, please give brief details here.

Poster Title

Authors/Affiliations

Abstract

(200 words max)

Booking Information

Payment of Workshop Fee

RoSBNet Members and speakers will have workshop fees, travel and subsistence covered by network funds (depending on whether they are Oxford-based or not) so no payment is necessary. Oxford-based members and speakers can stay for dinner if they wished; please indicate that in the table above. For non-Oxford based members and speakers, we have made a block booking for 30 delegates at St Anne's for the nights of Monday 14th and Tuesday 15th September 2009.

If you are a **not** a RoSBNet member a **Delegate Package Fee** is payable for attending the workshop to cover the extra cost. There is a choice of two packages:

- **Day Delegate at £70.00**, which covers coffee/tea and buffet lunches at St Anne's College.
- **Day and Evening Delegate at £160.00** which covers coffee/tea, buffet lunches, pre-dinner drinks and dinners at St Anne's.

We cannot guarantee that rooms will be available for non-RoSBNet members at St Anne's. If you are interested, please indicate that you require accommodation: we can then enquire whether rooms are available or not. The extra cost for accommodation (which includes breakfast) will be **£160.00** for two nights, payable once accommodation is confirmed.

Payment is preferred by cheque (drawn on a UK bank in £ sterling). **Cheques should be made payable to The University of Oxford and sent to Diane Chung, RoSBNet Administrator, Department of Engineering Science, University of Oxford, Parks Road, Oxford, OX1 3PJ, UK.** Funding may be available for postgraduate students to attend the workshop as a Day Delegate. If you would like more information please contact the RoSBNet Administrative Assistant with your contact details.

Location of the Workshop

St Anne's College is located within easy walking distance of the centre of Oxford and is situated within 5 acres of tranquil leafy grounds. The Workshop will take place in the new conference facilities of the Ruth Deach Building and Tsuzuki Lecture Theatre. The conference brochure, which includes a map on page 6, is available at

http://www.st-annes.ox.ac.uk/fileadmin/STA/Documents/Conference_brochure.pdf

Travel Information

Oxford has excellent transport links by Bus, Train and Air. Information on the best way to travel to Oxford can be found at <http://www.eng.ox.ac.uk/contact/travel.html>. A map of St Anne's College can be viewed at <http://www.st-annes.ox.ac.uk/about/how-to-find-us.html>. Car Parking within Oxford is extremely limited and expensive. If you are coming by car it is recommended that you use the Pear Tree or Water Eaton Park and Ride facilities. For information, see <http://www.oxford.gov.uk/transport/park-and-ride.cfm>.

Further Information

If you require any further information please check the RoSBNet webpage at www.rosbnet.org or contact the RoSBNet Administrative Assistant who will be happy to help you with your enquiries.

Diane Chung - RoSBNet Administrative Assistant
Department of Engineering Science, University of Oxford, Parks Road, Oxford, OX1 3PJ, UK
rosbnet@eng.ox.ac.uk

www.rosbnet.org

Tel: (+44 or 0) 1865 283384 Fax: (+44 or 0) 1865 283394

